

# Code of Conduct

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**Generations Christian Homeschool parents and students are responsible to acknowledge and obtain an electronic copy of the student handbook.**

# About GCH

## Vision

We exist to impact generations of students to become Jesus' disciples who are leaders and entrepreneurs.

## Mission Statement

We partner with, strengthen, and equip Christian families and students through quality education using Biblical values for the glory of God.

## Core Values

- Center in Christ
- Fostering a Loving Community
- Striving for Excellence
- Accountability
- Godly Character
- Gracious Communication

## Spiritual Life

Our highest goal is to see students have a passion for the Lord. We want our students to become servants through serving each other, serving our community, and becoming servant leaders.

## Mandatory Reporting

All Administrators, Teachers, and Workers at Generations Christian Homeschool have a duty to report all actual or suspected cases of child abuse, abandonment, or neglect.

<http://www.myfamilies.com/services/abuse>

## School Communication Procedures

### Regular

Teachers will communicate regularly with parents through Google Classroom, Procure, and email.

## Emergencies

In case of emergencies, parents will receive communication through Procare messaging and phone call.

# The Importance of a Code of Conduct

Generations Christian Homeschool is a supplement to parent-led learning and social training. Although each Generations Christian Homeschool (GCH) family is bound to have slightly different standards of behavior, the GCH Code of Conduct outlines standards that are in keeping with Biblical guidelines on which the majority of us have agreed and/or are beneficial in a group situation.

Generations Christian School parents and students are responsible to acknowledge and obtain an electronic copy of the student handbook.

## Parent Responsibilities

Parents are the single most influential factor in a child's educational performance. The parents' role is to oversee and involve themselves in their child's education and academic progress. The administration and staff will serve to assist parents with helpful information and resources as needed and requested.

Parents share joint responsibility for helping students build the character qualities and work ethic that lead to academic success (and success in general), and for encouraging students to accept increasing responsibility or the consequences of their actions. The parental teaching role ranges from follow-up instruction in cooperation with the primary classroom teacher to monitoring of student progress.

Parents are responsible for providing regular structure for completing classroom assignments, checking assignments, and monitoring the student's completion of these assignments, and helping the student as needed.

## Textbooks

Students are responsible for purchasing all textbook materials required for each class. Generations will make every effort to supply an exhaustive list of textbooks, but reserves the right to add materials as necessary throughout the school year.

## Upon Acceptance

After receiving your Offer of Admission, you may enroll and complete course requests. All new students accepted into Generations Christian Homeschool are considered to be on probation for the first year. During this year, students will be assessed and evaluated by teachers and administration on both their behavior and academic success. GCH teachers will communicate with and work with parents if/when their student(s) are not meeting expectations.

A student's full instatement is achieved after the successful completion of the student's first year at GCH. Successful completion is accomplished by both good behavior and an overall "C" average in the student's classes.

## Payments

Payments are to be made every quarter; due on the 15th of the respective month

Payments can be made via PROCARE or by arrangement with the office.

### DUE DATES:

Quarter 1: September 15, 2025

Quarter 2: November 15, 2025

Quarter 3: February 15, 2026

Quarter 4: April 15, 2026

### GRACE PERIOD\*\*

September 30, 2025

November 30, 2025

February 28, 2026

April 30, 2026

**Please understand that if payments have not been made by the grace period date, students will not be able to continue participation in any school activities.**

\*\*In special circumstances, please contact the administration for assistance.

## Standards of Behavior and Speech

1 Peter 3:8--Finally, all of you be of one mind, having compassion for one another, love as brothers, be tenderhearted, be courteous...

\*In addition to the requirements listed below, it should be understood that each teacher will have a particular classroom culture and set of classroom rules and rewards by which all students should abide.

## Behavior

Refrain from any careless, unkind, foolish, or rude behavior. Let the command to “Do unto others as you would have them do unto you,” be your guide. Commit to representing Christ in your attitudes and behaviors toward others.

Bullying, physical aggression, recklessness, abuse of property, or violent behavior that endangers others will NOT be tolerated.

## Being an Example

All members should be mindful that they will be looked to by younger peers for examples of the standard of behavior in a given situation.

Set a good example and offer deference to younger members at all GCH events.

## Respect

Children should show respect for adults in speech, manners, behavior, and attitude.

Organized group events are an ideal place for homeschool students to practice group etiquette by raising their hands before speaking, waiting for a turn, and occasionally standing in line.

Parents are encouraged to instruct their children to use “Mr.,” “Mrs.,” or “Miss” with last names when addressing adults, including Instructors and Class Assistants.

Limiting interruptions, looking for opportunities to serve, and practicing first-time obedience are a few ways our children can show respect.

## Attentiveness

Show your appreciation to Instructors, Class Assistants, and guest speakers by being obedient and respectful.

All in attendance should listen quietly and attentively. The use of common manners will be expected.

Children should raise their hands before making comments or asking questions.

Part of showing respect for the Instructor is to come to class prepared. If preparation is required for the class and a student comes to class unprepared, he/she may have to observe during that portion of the class which required preparation.

## Speech

Honor others with your speech.

Children and adults alike should refrain from making unnecessary noise or participating in off-topic discussions or activities during classes and assemblies.

Curse words, any use of the Lord's name in vain, and other offensive speech are unwelcome at GCH.

Lies, gossip, insults, put downs and other forms of verbal bullying will not be tolerated.

## GCH Event

Each person attending an GCH event, whether adult, youth, or child, will be expected to abide by the following standard of behavior. We have all agreed to be held to this standard and we are trusting one another to keep that commitment. Therefore, if you choose to leave your child(ren) under the supervision of GCH Instructors and volunteers, you should feel assured that these common standards of behavior will be expected of your child. It is each parent's responsibility to be knowledgeable about, and to make their own child(ren) aware of GCH's standards of behavior. Likewise, enforcement of these standards is ultimately the responsibility of the parent(s) of each student. The Commitment Pledge that you and your children sign is your agreement to participate in all GCH events accordingly. A standard of behavior that encourages everyone to act in a Christ-like manner will make GCH classes manageable for everyone. We trust that this will open new opportunities for our group.

## Absence and Tardiness

Students are expected to attend each scheduled class period when the class meets. Parents should ensure that students arrive at class on time each day to avoid unnecessary disruption to the class. Students may not "skip" a class to avoid a test or quiz, to avoid turning in homework, etc. Doing so will result in disciplinary action, and any missed tests, quizzes, assignments, homework, presentations, etc. will be recorded as a zero. If a student will be absent from class (for any reason, personal/illness), the parents must contact the teacher(s) via email.

If lack of attendance is found to be negatively affecting the student's success, the school will communicate this with the parent through emails/phone calls, Progress Reports, and Improvement Plans.

A student is considered tardy when he or she is late to school and/or class. Three tardies will equal one lunch detention. Six tardies will equal one lunch detention and loss of privilege to go to the park for two weeks.

Parents must send a handwritten note or Procure message explaining why the student was absent or tardy.



# Technology, Cell Phones, Property, and Internet

## Personal Property

Show respect for others' property by using only what you have permission to use.

Keep personal items inappropriate for classroom activities at home. Any violation of this rule may result in an item being confiscated and held until a parent retrieves it. A few examples of such items are toys, knives, cell phones, gaming devices, off-topic media, books, magazines, laser pointers, etc.

Knives, weapons and sharp objects are strictly prohibited on the campus of Generations Christian School.

School spaces, such as classrooms and bathrooms, should be left in better condition than you found it.

**Restitution for abuse or neglect of others' property, including school property, will be the responsibility of the member causing damage.**

## Electronic Devices and Internet Access:

We strive to keep our students safe and focused on their education while on campus. Due to potential distractions, dishonesty concerns, and privacy issues, students should use electronic devices during class time ONLY for class activities as directed by the Instructor. Computers can be used in class ONLY as allowed by the teacher in supervision. They are not to be used outside of class without express permission from a teacher or administrator.

- Use of technology in defiance of these rules is a major infraction and will follow the "major infraction/bullying" section of this code of conduct.
- Headphones are not to be worn at school without teacher permission and supervision.
- **Watching movies on laptops is not allowed at any time.**
- Students are not allowed to wear smartwatches to school.

If a student believes it is important to use their electronic device, they may ask the instructor for permission. If granted, the student must stay near the adult for supervision while using the device. The school Wi-Fi password is available only to Instructors and Leadership.

Students should not share their Internet-ready devices, or any content on them, with any other student.

There will be zero-tolerance for inappropriate Internet use, up to, and including dismissal from GCH. Any electronic devices used contrary to these guidelines will result in the student's parents being called to campus immediately. If the student's adherence to this policy is in doubt it is best for the student and/or parent to make the decision that the student will leave their device at home.

## Cell Phones

Students must leave all cell phones at home or in their car. If a student will need their phone and thus must bring it to school, it must be checked in upon arrival. Students may not leave their phone in their backpack. If a student needs to contact a parent during school hours, they will use the administrator's phone, students are not to retrieve their cellphones to contact their parents after it has been turned in. Likewise, if a parent needs to reach their student during the day, they can call the assigned administrator at 561-508-3579. We recommend that parents save this number in their phones. Please note, do not send text messages, please call instead. Procure messages are also acceptable, but they are not checked as often as necessary for a time sensitive matter. Please call instead.

If a student has a phone at the school that is not checked in, it will be confiscated and they will be fined \$50. A parent must then come and meet with the directors to retrieve the phone. If a student is found to have a cellphone in their possession, the infraction will follow the "major infraction/bullying" section of this code of conduct.

## Dress Code

Our appearance reflects ourselves, Generations, and, importantly, Christ. Keep in mind general principles of cleanliness, neatness, and modesty of dress.

The Generations Christian administration has developed a higher standard for dress code. A higher standard of dress encourages respect for individual students and others and results in a higher standard of behavior. A student's appearance influences behavior, self-image, and performance. Our dress code guidelines indicate appropriate school dress. Generations Christian School reserves the right to interpret these guidelines and/or make changes during the school year.

Therefore, Generations Christian School believes it is necessary to dress appropriately and modestly at all times. Because the Bible teaches that Christians should be separated from the world and should dress modestly, the school maintains high quality standards for dress.

Parents should cooperate in enforcing these standards. Students who arrive at school who do not meet dress code guidelines may be required to call parents to bring the appropriate clothing, and may not be allowed to attend class.

All students must obey the following dress code:

- 1) Polo Shirts with collars should be worn by all students attending core classes. Families may choose short sleeves or long sleeves. The bottom two buttons must be closed. Polo shirts must be the following colors: Yellow, white, blue, black or gray.
- 2) The following pants are to be worn:
  - Jeans without holes (no holes are allowed in the student's jeans), cargo pants, slacks (including black and khaki slacks). Bottoms must be worn at the waist.
  - Skirts and shorts that are two inches above the top of the knee (this is appropriate 3 fingers above the top of the knee).
- 3) No leggings, yoga or tight fitting pants are allowed. Clothing should not be tight or revealing.
- 4) No sweatpants (loose, warm trousers with an elasticized or drawstring waist, worn when exercising or as leisurewear).
- 5) No pajama tops or bottoms may be worn to school.
- 6) No chewing gum- this is to prevent the gum from being placed on furniture and on the carpet.
- 7) No sunglasses
- 8) Sweatshirts and sweaters may be worn, but must not depict disrespectful logos, images, or language that targets others or illegal substances of any kind. They should also not be worn to hide a lack of polo shirt.
- 9) Hats may be worn, but must not depict inappropriate language or logo.
- 10) Appropriate footwear should be worn at school. Tennis shoes, sneakers, sandals, and crocs are allowed. Slippers and flip-flops are not allowed.
- 11) All clothing must not depict disrespectful logos, images, or language that targets others or illegal substances of any kind.
- 12) Exceptional activities and extreme weather will not warrant an exception to GCH's dress code.
- 13) When in doubt, please err on the side of modesty.
- 14) PE Class- Students can change into workout clothing. Must continue to be modest.

Consequences for Dress Code Violations are per Semester: Students may be removed from class until the infraction is corrected.

- The first two dress code violations result in warnings
- The third dress code violation will result in lunch detention and loss of park privileges.
- The fourth and above dress code violations may constitute a major infraction. See the definition and disciplinary actions for major infractions below.

# Homework

Parents please understand that in all classes the content layers on the previous work and if you want your student to attain the full outcome, all assignments must be completed

## Late Work Policy

The homework policy is found on the class' course syllabus. Students and families should be familiar with these policies and abide by them.

## Absent Due to Vacation

We highly recommend that parents do not remove their students from school for a family vacation. No work will be distributed in advance and no special consideration will be granted for work being made up upon return. Students are encouraged to retrieve assignments from Google Classroom and try to stay current on classwork. It is the family's responsibility to determine how the child will complete his/her work. Tests will not be given in advance and cannot be rescheduled to accommodate travel plans.

## Individual Homework

The following actions will be considered events of academic dishonesty should they be determined to have occurred during the completion of homework:

- All homework assigned is to be completed individually unless otherwise directed by the instructor. The act of two or more students completing it together, without the authorization of the instructor, is considered academic dishonesty.
- The act of providing to another student(s) by any means the content of one's own homework or the contents of another student's homework.
- The act of taking homework from another student, or from a classroom, book, bag, binder, workbook, etc.
- The act of positioning oneself in order to observe and benefit from the work of another student(s) as he completes his homework.
- Individuals using any website to aid in the completion of homework, including AI or math calculating websites, etc are strictly prohibited. It is an act of academic dishonesty and plagiarism.

## Papers and Projects

Papers and projects should be completed only by the student or by the members of a student group constituted by the instructor for the purpose of completing the paper or project in question, without other assistance of any sort, except as explicitly authorized by the instructor.

Practically, this means that the following actions will be considered events of academic dishonesty should they be determined to have occurred during the completion of major papers or projects:

- The use of another student's work, without written or verbal authorization of the instructor, in the completion of the paper or project.
- The use of any resource explicitly prohibited by the instructor by either verbal or written means in the completion of the paper or project.
- The use of any resource designed to provide the student with a grasp of material without having to engage that material firsthand. Examples of such resources include Cliff Notes, Spark Notes, and websites that offer the student professional observations and analysis of, and writing pertaining to, a work.
- The use of any AI engine to create written work or aid in the creation of written work. The use of an AI engine is seen as an act of academic dishonesty above and beyond plagiarism.

## Collaboration versus Cheating

Students are encouraged to take advantage of collaboration and "group learning," however, when working with others, care must be taken to not cross the line into cheating.

Collaboration occurs when two or more students work together to solve a problem, research a topic, discuss outcomes, etc. Cheating occurs when one student receives the benefit of another student's work, without material investment in the solution.

### **Example:**

#### Cheating:

Student #1: "What did you get for question #3?"  
Student #2: "42"  
Student #1: "Thanks!"

#### Collaboration:

Student #1: "Question #3 is really confusing. How did you solve it?"  
Student #2: "Here, let me show you the process and let's work it together."

## Discipline

### Plagiarism/Cheating

I Chronicles 29:17 reminds us that God "tests the heart" and is "pleased with integrity." We want to encourage and equip our students to become disciples of Christ, committed to serving and pleasing God in all that he or she may do.

Generations Christian School seeks to please God in all areas of our lives by upholding to a higher standard, therefore, academic integrity is a standard for all students.

Plagiarism is defined as the intentional or unintentional use of someone else's words or ideas, whether from print source or from the internet (including research and opinion) without acknowledgment. \*Proper acknowledgement includes in-text citations as well as a works cited page that gives credit to the intended source.

Plagiarism is a form of cheating/stealing which is a serious type of academic misconduct that carries severe consequences. Academic consequences and disciplinary actions are in place for those who commit this infraction. Consequences include receiving a zero for the assignment.

Copying an entire paper and/or portions of a paper (including key terms, phrases, or sentences) without giving credit to the original source is the obvious sign of plagiarism. Other types of plagiarism include but are not limited to changing selected parts of a paper, neglecting to put quotation marks around words that are quoted directly from a source, using ideas from another source without correctly citing and documenting that source (even if you put it in your own words), and combining ideas from many sources and passing them off as one's own without correctly citing and documenting the sources.

All students must correctly document sources that are directly quoted, paraphrased, or summarized. Instruction, lessons, and ample practice are carefully orchestrated in the classroom to prevent issues with plagiarism.

Common knowledge refers to general information known to the majority of the culture in which the paper is written. Information considered common knowledge can generally be found undocumented in at least five credible sources.

As a Christian institution, we cannot tolerate the stealing of other students' work, whether in or out of class. **Cheating often involves two people. In those situations, both students will be considered in the discipline process. This includes homework as well as assessments. A grade of zero will be assigned to the work.**

## Flirting/Dating

While on campus and/or participating in school-sponsored activities or trips, students should not engage in public displays of affection. We encourage students to relate with one another at the fellowship and friendship levels, stopping short of any overt impression of exclusive friendships (boyfriend-girlfriend) that are leaning toward "romance." Hugs should never include full-body contact.

Students must refrain from sexual harassment, consistent or repetitive “badgering”, bullying or verbal abuse (in person or through social media).

Since each family has different ideals and expectations about dating or courtship, GCH activities should not be a place for the practice of either. **NO PUBLIC DISPLAY OF AFFECTION.**

Obvious flirting and any public displays of affection should not take place at GCH activities.

## Fighting

No student should express aggressive behavior towards another student through verbal or physical threats on or off campus. First offense may result in a suspension or expulsion.

A student who demonstrates inappropriate behavior by encouraging other students to fight will be disciplined. First offense may result in a suspension or expulsion.

## Racism

Generations Christian Homeschool denounces the use of offensive discourse targeting a group or an individual based on gender, race, disability, color, denomination, or national/ethnic origin. ‘Discriminatory speech’ or any form of expression through which speakers vilify, humiliate, or incite hatred intentionally or unintentionally on the aforementioned bases is contrary to the vision, mission statement, guiding principles, and core values of Generations Christian Homeschool. Students may be subject to suspension.

## Bullying

Generation Christian School is committed to preventing bullying in school and making Generations Christian School a safer and more positive place where students can learn. We need your help too. Please take the time to talk about bullying and our school’s anti-bullying rules at home with your child. We want to work with you to prevent and stop bullying from happening at our school.

Expectations (4 anti-bullying rules):

1. We will not bully others.
2. We will help students who are bullied.
3. We will include students who are left out.
4. If we know that someone is being bullied, we will tell an adult at school and an adult at home.

What is bullying?

Bullying is when someone repeatedly and on purpose says or does mean or hurtful things to another person who has a hard time defending himself or herself. Bullying

behavior is aggressive and involves a *pattern* of behavior over time characterized by an imbalance of power or strength (physical or social). Bullying can take many forms, such as hitting, verbal harassment, spreading false rumors, not letting someone be part of the group, and sending nasty messages on a cell phone or over the internet (cyber-bullying).

Bullying is a major infraction and will follow the “major infraction/bullying” section of this code of conduct.

Of course, we all understand that children misbehave at times. An advantage of homeschooling is that, in most cases, we get to be with our children to help train and guide them through new or difficult social situations. One of the reasons for participating in Generations Christian Homeschool is to have opportunities for social training that we might not have within our own homes. Because we are partnering with other families, we should be surrounded by friends who understand the trials and joys of this significant responsibility.

As we fellowship and build relationships, we trust that all will be thoughtful of others and display Christ-honoring attitudes and actions. When instances arise where there is an offense or concern, approach the matter prayerfully, first considering your own part in the matter. Then let the Matthew 18 principle be your guideline.

This means that you should speak directly, in a calm, friendly manner, to anyone who has offended you or caused you serious concern. If you are unable to resolve the problem between the two of you, please bring the issue to your teacher or the Dean of Students. They will assist you in further addressing the matter with the parties involved. If there continues to be a problem, the Dean of Students will be consulted and brought in to handle the problem from there.

These behaviors are not allowed during traditional class time, during electives, or GCH activities outside the school.

## Minor Infractions

Offense #1 Verbal warning from the Instructor

Offense #2 Verbal warning from the Instructor

Offense #3 Verbal warning from the Instructor

Offense #4 Removal from the class and being taken to stay with the Dean, the parents will be notified, and the students will be written up.

*Examples of minor infractions include, but are not limited to: talking after the teacher has asked the student to stop, distracting other students by talking to them, using a toy or other item to distract others, being distracted and not following instructions after asked to do so the first time.*



## First time offense (first time written up)

Admonishment and temporary removal from the classroom; referral to meet with the Dean and parent will be notified immediately, an incident report form will be completed and signed by the student and parent.

Students may receive lunch detention and the deprivation of privileges including not being able to continue to participate in school activities.

## Second time offense (second time written up)

Same consequences as for the first incident and out-of-school suspension (short-term or long-term, depending on the case).

## Third time offense (third time written up)

Same as the first time offense and expulsion. No monies will be refunded.

## Major Infractions/Bullying

Steps may be skipped in the case of a major infraction of the Code of Conduct. A child may be removed from class, without warning, at the discretion of the teacher, Dean, and/or GCH Leadership. A student's parent will always be notified.

We believe that we do one another a disservice by neglecting to make one another aware of issues that might need to be addressed within our own families.

*Examples of major infractions include, but are not limited to; bullying of any kind, physical contact to hurt a person, use of obscene language towards fellow students or teachers, racist comments toward students or teachers, repeated dress code violations, disrespectful actions and/or raising the voice towards a student or teacher.*

Examples of Disciplinary actions for a Major Infraction:

- Suspension (short or long term depending on the case)
- Expulsion

In these enforcements, we are guided by the following Biblical passages and principles:

- 1) Proverbs 18:17 cautions us that we need to hear both sides of a story. Everyone involved should have the opportunity to explain themselves and answer questions and charges of wrongdoing because different people have different understandings of what "happened."

- 2) Matthew 18 teaches us to deal with conflict resolution in an orderly way. Individuals and infractions are dealt with individually so that the harmony of the Body can be restored and maintained. When that is not possible, only one or two other people need to be involved.
- 3) Galatians 6:1 tells us that those who are spiritually mature ought to restore those who do wrong with gentleness and be careful not fall into sin ourselves.
- 4) Deuteronomy 6:5-9 encourages us to teach children how to love God and others as we go about our daily lives. They learn how to have mature relationships by watching us and with our help.
- 5) Passages such as Romans 2:11, Ephesians 6:9, and Deuteronomy 10:11 also forbid any form of favoritism from affecting the way we enforce codes of conduct or discipline. The Lord hates favoritism and so we guard against any accusation about favoritism.
- 6) And finally, we enforce the code of conduct out of love for all our students and families and to help ensure their communal growth and flourishing so that Luke 2:40 might be said of them: "And the child grew and became strong, filled with wisdom. And the favor of God was upon him."

## Permanent Withdrawal/Expulsion of Students

If a student is permanently withdrawn or expelled for breach of this code there is no discount or refund.

### Arbitration

In a case of a dispute, all parties must agree, if there is a difference of opinion an arbiter will be appointed. The arbiter will not have children at GCH or be an instructor there.

### Indemnity

A Liability Waiver and Personal Responsibility Acknowledgement Form or a general liability form needs to be signed and witnessed by all parents/ adults representing minors, at the beginning of the school year.

### Conclusion

It is our prayer that these guidelines will unify and protect our members. Ensuring that everyone is clear about what is expected and how GCH activities will operate, will hopefully prevent conflict.

## Acknowledgement of Agreement

### Harmony Agreement

Students are required to abide by these Standards of Conduct throughout their time at Generations Christian School. Parents/students found out of harmony with these principles and policies may be asked to withdraw.

By introducing and enforcing this code of conduct, Generations Christian Homeschool desire to create a learning environment which encourages the students to focus on the whole man spirit, soul and body.

### **Agreement**

At time of registration, parents acknowledge that they have read and would adhere to the Code of Conduct.